



**CITY COUNCIL
AGENDA REPORT**

**TYPE OF ITEM: Report
AGENDA ITEM NO.: 2**

DATE: December 13, 2017

TO: City Council

THROUGH: Greg Nyhoff
City Manager

A handwritten signature in blue ink, appearing to read "Greg Nyhoff".

FROM: Jim Throop
Chief Financial Officer

Deanne Purcell

SUBJECT: Approval of a Budget Appropriation from Waterways District to Remove/Replace Cypress Trees (5/5/5)

CONTACT: Jim Throop, Chief Financial Officer
Jim.Throop@oxnard.org, 385-7475

RECOMMENDATION:

That the City Council:

1. Approve a budget appropriation in the amount of \$42,000 for the emergency removal of fifty (50) dead Cypress Trees along Harbor Blvd. in the Waterways Assessment District.
2. Approve a budget appropriation in the amount of \$15,000 for irrigation repairs and the replacement of trees with a similar tree and/or plant material along Harbor Boulevard.

BACKGROUND

In the Waterways Assessment District, along the east side of Harbor Boulevard between Eastbourne Bay and Channel Islands Boulevard, the street is lined with Cypress Trees. Fifty (50) of the Cypress trees have died. These dead trees pose a potential risk to public safety. During this past winter season, seven (7) trees fell. During the most recent wind events, an additional two (2) trees fell.

During a recent inspection by City staff, it was noted that the majority of these dead trees are on the side of a slanted hill and may have posed a risk to the public and personal property. As a result, City staff deemed it necessary to remove the trees immediately in order to alleviate the potential risk. Fifty (50) Cypress trees were removed the week of November 13, 2017. The cost

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for the removals was \$42,000.

Additionally, as a result of the removals, residents requested replanting to provide a sound barrier from the busy roadway. The additional cost for irrigation repairs and replanting will be \$15,000.

The Channel Islands Waterfront Homeowners Association has submitted a letter of support for this project, Attachment A.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

FINANCIAL IMPACT

The funding for the trees removals and replanting requires additional appropriations in the amount of \$57,000 from Waterways Assessment District Fund 121 Fund Balance (Attachment B). The estimated undesignated unreserved fund balance after this appropriation will be approximately \$730,000 based on FY17-18 Budget and preliminary unaudited fund balance for FY16-17.

ATTACHMENTS:

Attachment A: CIWHA Correspondence, 11/13/17

Attachment B: Request for Budget Adjustment



November 13, 2017

Ms. Sandra Burkhart
Special Districts Manager
City of Oxnard

RE: Tree removal along Harbor Blvd

Dear Ms. Burkhart,

The Board of the Channel Islands Waterfront Homeowners Association is concerned about the dying trees along Harbor Blvd. The trees have become an eyesore and no longer provide a visual separation between the highway and the adjacent homes. The trees have also become a hazard. The homeowners in the area are worried that the dying trees may fall and either injure a pedestrian or damage adjacent property.

As a Board, we feel that it is imperative that these trees be removed before the winter storms uproot them. We request that the City of Oxnard remove the trees and replace them as soon as possible with similar vegetation.

Thank you for your assistance.

Sincerely,

Bill Clark

Bill Clark
President of the CIWHOA

**ATTACHMENT B
REQUEST FOR BUDGET APPROPRIATION**

Department: Finance
Project/Program
Manager: Sandra Burkhart

Date: December 13, 2017

Phone: (805) 385-7496

Reason for Appropriation:

Appropriate funds from surplus fund balance of the Waterways Assessment District for removal of dead Cypress trees and replanting along Harbor Blvd., cost exceeding the Fiscal Year 2017-18 adopted budget

Accounts and Descriptions

AMOUNT

Fund: WATERWAYS ASSESSMENT DISTRICT (121)

Expenditures/Transfers Out

STREET LANDSCAPING (5702)

121-5702-804.82-09 CONTRACTS AND SERVICES/OTHER-PROF 57,000

Sub-total Expenditures 57,000

Net Change to Fund Balance (57,000)

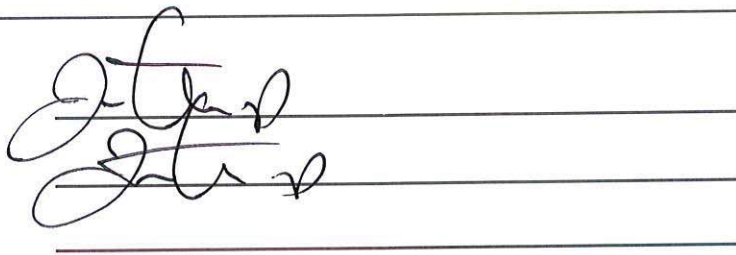
Net Appropriation Change 57,000

Approvals

Department Director

Chief Financial Officer

City Manager



ACM

BA# (Finance Use Only) _____

BA Doc# (Finance Use Only) _____

Revised : 2/23/2012

REQUIRES CITY COUNCIL AUTHORIZATION